

U. S. Department of Energy
Washington, D. C.

ORDER

DOE O 232.1

Approved: 09-25-95
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SUBJECT: OCCURRENCE REPORTING AND PROCESSING
OF OPERATIONS INFORMATION

Chg 1: 10-26-95

1. OBJECTIVES. It is Department of Energy (DOE) policy to ensure that the Office of the Secretary and both DOE and DOE contractor line management are kept fully informed on a timely basis of events that could adversely affect national security or the safeguards and security interests of DOE; the health and safety of the public or the workers; the environments the intended purpose of DOE facilities or the credibility of the Department. The following objectives are established in support of this policy.
 - a. To establish and maintain a system for reporting operations information related to DOE-owned or -operated facilities and processing that information to identify the root causes of Unusual, Off -Normal, and Emergency Occurrences and provide for appropriate corrective action.
 - b. To perform the following:
 - (1) Timely identification, categorization, notification, and reporting to DOE management of reportable occurrences at DOE-owned or-operated facilities.
 - (2) Review of reportable occurrences to assess the significance, root causes, generic implications, and the need for corrective actions.
 - (3) Timely evaluation and implementation of appropriate corrective actions.
 - (4) Dissemination of Occurrence Reports to DOE operations and facilities to prevent similar occurrences.
 - (5) Maintenance of a central DOE system for reporting, processing, and retrieving unclassified Occurrence Reports.

Vertical line denotes change.

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